

Self appraisal report for Year (2021-22)

Auditor Agency: NILERD

Ministry Name: Ministry of Heavy Industry & Public Enterprises

Department Name: Department of Heavy Industries

Public Authority Name: Department of Heavy Industries

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://heavyindustries.gov.in/	Fully Met	1.28	https://heavyindustries.gov.in/
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://heavyindustries.gov.in/	Fully Met	1.28	https://heavyindustries.gov.in/UserView/index?mid=2407
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://heavyindustries.gov.in/	Fully Met	1.28	https://heavyindustries.gov.in/UserView/index?mid=1325 and https://heavyindustries.gov.in/UserView/index?mid=1370
1.1.4	Function and duties	Fully Met	1.28	1.28	https://heavyindustries.gov.in/	Fully Met	1.28	https://heavyindustries.gov.in/UserView/index?mid=1325

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://heavyindustries.gov.in/	Fully Met	1.28	https://heavyindustries.gov.in/writereaddata/Content/organogram%20MHI%20updated02092022.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Partially Met	1.28	0.64	https://heavyindustries.gov.in/	Partially Met	0.64	https://heavyindustries.gov.in/
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://heavyindustries.gov.in/	Fully Met	1.54	https://heavyindustries.gov.in/writereaddata/UploadFile/CSMOP_0_0%20(1).pdf
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://heavyindustries.gov.in/	Fully Met	1.54	https://heavyindustries.gov.in/
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://heavyindustries.gov.in/	Fully Met	1.54	https://heavyindustries.gov.in/UserView/index?mid=1357
1.2.4	Exercised	Fully Met	1.54	1.54	https://heavyindustries.gov.in/	Fully Met	1.54	https://heavyindustries.gov.in/UserView/index?mid=1357
1.2.5	Work allocation	Fully Met	1.54	1.54	https://heavyindustries.gov.in/	Fully Met	1.54	https://heavyindustries.gov.in/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					dustries.gov.in /			dustries.gov.in /writereaddata /Content/Work %20Allocation %20amongst %20officers.p df
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://heavyindustries.gov.in /	Fully Met	1.54	https://heavyindustries.gov.in /UserView/index?mid=1357
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://heavyindustries.gov.in /	Fully Met	1.54	https://heavyindustries.gov.in /writereaddata /UploadFile/MHI%20Citizens%20Charter %20v2021.pdf
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://heavyindustries.gov.in /	Fully Met	1.54	https://heavyindustries.gov.in /UserView/index?mid=1357
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://heavyindustries.gov.in /	Fully Met	1.54	https://heavyindustries.gov.in /UserView/index?mid=1357 and https://heavyindustries.gov.in/writereaddata/UploadFile/MHI%20

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Citizen's%20Charter%20v2021.pdf
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://heavyindustries.gov.in/	Fully Met	1.54	https://heavyindustries.gov.in/writereaddata/uploadfile/Submission_of_cases.pdf
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://heavyindustries.gov.in/	Fully Met	1.54	https://heavyindustries.gov.in/writereaddata/UploadFile/MHI%20Citizens%20Charter%20v2021.pdf
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://heavyindustries.gov.in/	Fully Met	1.54	https://heavyindustries.gov.in/writereaddata/UploadFile/MHI%20Citizens%20Charter%20v2021.pdf
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://heavyindustries.gov.in/	Fully Met	1.54	https://heavyindustries.gov.in/writereaddata/UploadFile/MHI%20Citizens%20Charter%20v2021.pdf
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://heavyindustries.gov.in/	Fully Met	1.54	https://heavyindustries.gov.in/writereaddata/UploadFile/MHI%20Citizens%20Charter%20v2021.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					dustries.gov.in /			dustries.gov.in /writereaddata /UploadFile/MHI%20Citizens%20Charter%20v2021.pdf
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://heavyindustries.gov.in /	Fully Met	1.54	https://heavyindustries.gov.in /writereaddata /UploadFile/MHI%20Citizens%20Charter%20v2021.pdf
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://heavyindustries.gov.in /	Fully Met	1.92	https://heavyindustries.gov.in /UserView/index?mid=1278
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://heavyindustries.gov.in /	Partially Met	0.96	https://heavyindustries.gov.in /UserView/index?mid=1357
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://heavyindustries.gov.in /	Fully Met	1.92	https://heavyindustries.gov.in /UserView/index?mid=1278
1.5.4	Transfer policy and transfer orders	Not Applicable	0	0	empty	Partially Met	0.96	As specified under https://heavyindustries.gov.in/UserView/index?mid=1357,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								government of India rules
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://heavyindustries.gov.in/	Fully Met	3.85	https://heavyindustries.gov.in/writereaddata/uploadfile/record_retention_schedule.pdf and https://heavyindustries.gov.in/writereaddata/uploadfile/statement.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://heavyindustries.gov.in/	Fully Met	3.85	https://heavyindustries.gov.in/writereaddata/uploadfile/record_retention_schedule.pdf and https://heavyindustries.gov.in/writereaddata/uploadfile/statement.pdf
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Partially Met	0.96	0.48	https://heavyindustries.gov.in/	Fully Met	0.96	Point 8 at https://heavyindustries.gov.in/Userview/index?

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								mid=1357
1.7.2	Composition	Partially Met	0.96	0.48	https://heavyindustries.gov.in/	Not Met	0	Information Not available on website
1.7.3	Dates from which constituted	Partially Met	0.96	0.48	https://heavyindustries.gov.in/	Not Met	0	Information Not available on website
1.7.4	Term/ Tenure	Partially Met	0.96	0.48	https://heavyindustries.gov.in/	Not Met	0	Information Not available on website
1.7.5	Powers and functions	Partially Met	0.96	0.48	https://heavyindustries.gov.in/	Not Met	0	Information Not available on website
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of PA
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://heavyindustries.gov.in/	Partially Met	0.48	https://heavyindustries.gov.in/UserView/index?mid=1357
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://heavyindustries.gov.in/	Partially Met	0.48	https://heavyindustries.gov.in/UserView/index?mid=1357
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://heavyindustries.gov.in/	Fully Met	3.85	https://heavyindustries.gov.in/UserView/index?mid=2407
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://heavyindustries.gov.in/	Fully Met	3.85	https://heavyindustries.gov.in/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/			/UserView/index?mid=2407
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Partially Met	3.85	1.93	https://heavyindustries.gov.in /	Fully Met	3.85	https://heavyindustries.gov.in/writereaddata/uploadfile/Staff%20Pay1_04_17.pdf
1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	empty	Fully Met	3.85	https://heavyindustries.gov.in/UserView/index?mid=1357
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://heavyindustries.gov.in /	Fully Met	3.85	https://heavyindustries.gov.in/writereaddata/Content/updated%20CPIOs%20List.PDF
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://heavyindustries.gov.in /	Fully Met	3.85	https://heavyindustries.gov.in/writereaddata/Content/updated%20CPIOs%20List.PDF
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Met	3.85	0	empty	Not Met	0	Information not available
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Met	3.85	0	empty	Not Met	0	Information not available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Not Applicable	0	0	empty	Fully Met	1.92	Details of RTI Act available at https://legislative.gov.in/sites/default/files/A2005-22.pdf
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Applicable	0	0	empty	Fully Met	1.92	Details of RTI Act available at https://legislative.gov.in/sites/default/files/A2005-22.pdf
1.12.3	Training of CPIO/APIO	Not Applicable	0	0	empty	Not Met	0	Information not available on website
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	0	0	empty	Fully Met	1.92	Details of RTI Act available at https://legislative.gov.in/sites/default/files/A2005-22.pdf
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Partially Met	3.85	As specified under https://heavyindustries.gov.in/UserView/index?mid=1357 , government of India rules
Total			78	65			78	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://heavyindustries.gov.in/	Fully Met	10.00	https://heavyindustries.gov.in/writereaddata/UploadFile/DG_2021_22.pdf
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://heavyindustries.gov.in/	Fully Met	10.00	https://heavyindustries.gov.in/writereaddata/UploadFile/DG_2021_22.pdf
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://heavyindustries.gov.in/	Fully Met	10.00	https://heavyindustries.gov.in/writereaddata/UploadFile/DG_2021_22.pdf
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://heavyindustries.gov.in/	Fully Met	10.00	https://heavyindustries.gov.in/writereaddata/UploadFile/DG_2021_22.pdf
2.1.5	Report on disbursements made and place where the related reports are available	Not Met	10	0	empty	Fully Met	10.00	https://heavyindustries.gov.in/writereaddata/UploadFile/DG_2021_22.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL pdf
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://heavyindustries.gov.in/	Fully Met	16.67	Page 4 of https://heavyindustries.gov.in/writereaddata/UploadFile/DDG_2021_22.pdf
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Partially Met	16.67	8.34	https://heavyindustries.gov.in/	Partially Met	8.34	https://heavyindustries.gov.in/writereaddata/UploadFile/Details%20of%20Tour%20JSs.pdf
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://heavyindustries.gov.in/	Partially Met	8.34	Limited Information available at https://heavyindustries.gov.in/UIView/index?mid=2417avyindustries.gov.in/writereaddata/UploadFile/Details%20of%20Tour%20JSs.pdf
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	PA does not have a subsidy

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL programme
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	PA does not have a subsidy programme
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	PA does not have a subsidy programme
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	PA does not have a subsidy programme
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	PA does not have a subsidy programme
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	PA does not have a subsidy programme
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	PA does not have a subsidy programme
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	PA does not have a subsidy programme
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to

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								functioning of PA
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functioning of PA
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://heavyindustries.gov.in/	Fully Met	25.00	https://heavyindustries.gov.in/UserView/index?mid=1392
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Partially Met	25	12.50	https://heavyindustries.gov.in/	Not Met	0	Information not available on website
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Partially Met	50	25.00	https://heavyindustries.gov.in/	Partially Met	25.00	Annexure XIV of https://heavyindustries.gov.in/writereaddata/UploadFile/Annual%20Report%2021-22%20English637823518398879406.pdf
Total			200	144			133	
3	Publicity Band Public interface							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://heavyindustries.gov.in/	Fully Met	12.50	https://heavyindustries.gov.in/writereaddata/UploadFile/MHI%20Citizens%20Charter%20v2021.pdf and https://heavyindustries.gov.in/UserView/index?mid=1357
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Partially Met	12.5	6.25	https://heavyindustries.gov.in/	Fully Met	12.50	All relevant information available on website https://heavyindustries.gov.in/ in citizen's charter
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to the PA
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to the PA
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to the PA
3.1.6	Public- private partnerships (PPP)- Operation and	Not Applicable	0	0	empty	Not Applicable	0	Does not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	maintenance manuals							relate to the PA
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to the PA
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to the PA
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to the PA
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to the PA
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to the PA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Partially Met	16.67	8.34	https://heavyindustries.gov.in /	Fully Met	16.67	https://heavyindustries.gov.in / and https://heavyindustries.gov.in/UserView/index?mid=1373
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Partially Met	16.67	8.34	https://heavyindustries.gov.in /	Fully Met	16.67	https://heavyindustries.gov.in / and https://heavyindustries.gov.in/UserView/index?mid

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								=1373
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Partially Met	16.67	8.34	https://heavyindustries.gov.in/	Fully Met	16.67	https://heavyindustries.gov.in/ and https://heavyindustries.gov.in/UserView/index?mid=1373
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://heavyindustries.gov.in/	Fully Met	50.00	https://heavyindustries.gov.in/
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Not Applicable	0	0	empty	Fully Met	25.00	https://heavyindustries.gov.in/
3.4.2	Information manual/handbook available in Printed format	Not Applicable	0	0	empty	Not Applicable	0	Information not available on Website
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Not Applicable	0	0	empty	Fully Met	25.00	All reports and information available on website
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Fully Met	25.00	Information fully available on website
Total			125	94			200	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Not Applicable	0	0	empty	Fully Met	14.29	https://heavyindustries.gov.in/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.1.2	Vernacular/ Local Language	Not Applicable	0	0	empty	Fully Met	14.29	https://heavyindustries.gov.in /
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Not Applicable	0	0	empty	Fully Met	28.57	https://heavyindustries.gov.in /UserView/index?mid=1353
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://heavyindustries.gov.in /	Fully Met	9.52	https://heavyindustries.gov.in /UserView/index?mid=1393
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://heavyindustries.gov.in /	Fully Met	9.52	https://heavyindustries.gov.in /
4.3.3	Location where available	Fully Met	9.52	9.52	https://heavyindustries.gov.in /	Fully Met	9.52	https://heavyindustries.gov.in /
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://heavyindustries.gov.in /	Fully Met	7.14	https://heavyindustries.gov.in /UserView/index?mid=1394
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://heavyindustries.gov.in /	Fully Met	7.14	https://heavyindustries.gov.in /UserView/index?mid=1394
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://heavyindustries.gov.in /	Fully Met	7.14	https://heavyindustries.gov.in /UserView/index?mid=1394

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ex?mid=1394
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://heavyindustries.gov.in/	Fully Met	7.14	https://heavyindustries.gov.in/UserView/index?mid=1394
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://heavyindustries.gov.in/	Fully Met	3.57	https://heavyindustries.gov.in/UserView/index?mid=1373
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://heavyindustries.gov.in/	Partially Met	1.79	The information is not disclosed on website. External link provided to https://rtionline.gov.in/request/status_history.php
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Fully Met	3.57	Information available under schemes and reports
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://heavyindustries.gov.in/	Fully Met	3.57	Information available under schemes and reports
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and	Fully Met	3.57	3.57	https://heavyindustries.gov.in/	Fully Met	3.57	https://heavyindustries.gov.in/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	period of completion of contract				/			/UserView/index?mid=2417
4.5.6	Annual Report	Fully Met	3.57	3.57	https://heavyindustries.gov.in/	Fully Met	3.57	https://heavyindustries.gov.in/ViewData/index?mid=1117
4.5.7	Frequently Asked Question (FAQs)	Not Met	3.57	0	empty	Not Met	0	Site map shows FAQs under different headings but no information available under sub head
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Partially Met	3.57	1.79	https://heavyindustries.gov.in/	Fully Met	3.57	https://heavyindustries.gov.in/UserView/index?mid=1373 , https://heavyindustries.gov.in/ViewData/OldArchives?mid=1120
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://heavyindustries.gov.in/	Not Met	0	The information is not disclosed on website. External link provided to https://rtionline.gov.in/request/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL status_history.php
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://heavyindustries.gov.in/	Not Met	0	The information is not disclosed on website. External link provided to https://rtionline.gov.in/request/status_history.php
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Not Met	28.57	0	empty	Fully Met	28.57	https://heavyindustries.gov.in/UserView/ParliamentQA/
Total			139	105			166	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://heavyindustries.gov.in/	Fully Met	20.00	https://heavyindustries.gov.in/writereaddata/Content/updated%20CPIOs%20List.PDF
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Not Met	20	0	empty	Fully Met	20.00	https://heavyindustries.gov.in/UserView/index?mid=2486
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of	Partially Met	20	10.00	https://heavyindustries.gov.in/	Fully Met	20.00	https://heavyindustries.gov.in/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	appointment , (b) Name & Designation of the officers				/			/writereaddata/UploadFile/MHI%20Citizens%20Charter%20v2021.pdf
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	Information not available on website
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	Fully Met	20.00	https://heavyindustries.gov.in/writereaddata/Content/updated%20CPIOs%20List.PDF
Total			80	30			80	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://heavyindustries.gov.in/	Fully Met	25.00	https://heavyindustries.gov.in/
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	https://heavyindustries.gov.in/	Partially Met	6.25	https://heavyindustries.gov.in/writereaddata/Content/Website%20STQC%20Quality%20Certificate.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.2.2	Does the website show the certificate on the Website?	Partially Met	12.5	6.25	https://heavyindustries.gov.in /	Fully Met	12.50	Though not valid but the certificate is available on website
Total			50	38			44	
Grand Total			672	476				701