

## WORK ALLOCATION AMONGST OFFICERS

### A. The Charge of AS & FA (Ms. Arti Bhatnagar)

S.No.	Section/Desk	CPSEs/Items of Work	US/DO/SO	DS/DIR/Equivalent
1.	Finance	---	Sh. Kapleshwar Mishra, SO Sh. A.K. Ghosh, Consultant	JD (MPS) → AS&FA
2.	B&A	---	Sh. J.M. Singh, Consultant	JD(MPS) → CCA(RK)

### B. The Charge of Ms. Mukta Shekhar, Joint Secretary

S. No.	Work Allocated	Director/ DS/JD	US	SO/ASO/SSA/JSA/DEO
1.	NEPA	Dir (JB)	US (SN)	Sh. Randhir Singh, SO Sh. P.K. Dhali, ASO
1.	HPC			
2.	HNL			
3.	NPPL			
4.	CCI			
5.	TAFCO			
6.	BLC	DS (RK)	US (IJS)	Sh. C.D. Sharma, SO Sh. Krishana Kumar, ASO
7.	EPIL			
8.	NIDC			
9.	IL			
10.	REIL			
11.	FCRI	DS (AKV)	DD (NS)	Sh. Brijesh Shakya, ASO (addl)  <b>Technical Consultants</b> Sh Mandeep Singh Ms. Prachi Singh Sh. Srin KS
12.	IC Cell			
13.	IT Cell			
14.	PG Cell	Dir (LC)	US (MP)	--
15.	Monitoring of court cases (except Auto) and matters related to LIMBS portal	Dir (AKS)	US (BLM)	--

**C. The Charge of Joint Secretary (Shri Hanif Qureshi)**

S.no	Work Allocated	Director/ DS/JD	US	SO/ASO
1.	AEI (Electric Mobility)	DS (SNK)	US (RK)	Ms Divya, ASO Sh Saurabh Kumar, ASO Sh. Pawan Panchal Sh. Monu Kant, ASO  <b>Young Consultant</b> Ms Shruti Sh. Anil Kumar Singh Sh. Amit Singh Sh. Shashank Srivastava Sh. Alok Kumar Singh Ms. Neha Sehgal
2.	NAB-FAME portion			
3.	DBT-FAME portion			
4.	Project Development Cell (PDC) and FDI	Dir (RS)	US (SG)	
5.	PLI Scheme in Advanced Chemistry Cell (ACC)			
6.	AEI (Court Cases of Auto Sector)			
7.	PLI scheme in Auto			
8.	NAB-NATRIp Portion			
9.	DBT work related to GST concession			
10.	AEI & All Auto Policy Matters (except Electric Mobility)			
11.	Skill Development in Auto Sector			
12.	Commerce related issues of Auto Sector			
13.	Environment issue of the Ministry related to MoEFCC			
14.	Coordination with MoRTH on Regulatory Framework for Auto Sector and Vehicle Scrappage Policy		US (MS)	
15.	Handling of Budget and projects under Development Council for Auto and Allied Industries (DCAAI)			
16.	Arbitration and International Arbitration cases of Auto Sector			
17.	Fame Portal Management and claim processing of 2-2W/3W /4W and Bus/ EV Chargers, Budget	DS (GJ)		
18.	CO2., Fuel saving calculation, OOMF			

**D. Joint Secretary (Sh. Vijay Mittal) - CPSE Group I**

S. No.	Work Allocated	Director/ DS/JD	US	SO/ASO/SSA/JSA/DEO
1.	BHEL	Dir (RKS)	US (PKG)	Sh. Vineet Yadav, SO Ms. Ruchika, ASO
2.	BHEL- EML			

3.	HEI			Smt Meenu Grover, ASO Sh. Tushar Srivastava, Young Consultant
4.	SIL			
5.	TCIL			
6.	BPCL			
7.	AYCL	DS (AKG)	US(PS)	Sh. Vineet Yadav, SO Sh. Dinesh, ASO Sh. Ghanshyam Chauhan, ASO
8.	Hooghly printing			
9.	RIC			
10.	NIL			
11.	R&C			
12.	BBJ			
13.	Hindi	Dir(AKS)	--	Sh. Kumar Radha Raman, AD (OL) Sh. Devendra Kumar, Sr Translator Ms. Aparna Aniyeri, Jr. Translator Sh. C.P. Mandal, JSA
14.	E-Sameeksha	DS (AKG)	US (PS)	--
15.	Coordination		US (DPS)	Sh. Bharat Kumar, SO Sh. Sachin Kharb, ASO Ms. Preeti Yadav, ASO <b>Technical Consultant</b> Sh Mohit Khandelwal
16.	Coordination of Closure of units		US (PS)	--
17.	Coordination of Disinvestment of Units		US (PS)	--
18.	Central Monitoring of VIP references and matters related to e-Parinam Portal	Dir (AKS)	--	--
19.	Corporate Cell	Jt Dir (AKD)		Sh. Tapas Dey, US Sh. Mahesh Kumar, ASO
20.	General Administration Swachhta Abhiyan	DS (NK)	US (IJS)	Sh. Sachin Teotia, ASO Sh. Manoj Sinha, ASO
21.	Administration	DS (RK)	US (MVCh)	Sh. Pinaki Tahabildar, SO Sh. Yatin, ASO Sh. Abhay Raj Ranjan, ASO
22.	Cash	Dir (LC)		Sh. S.S. Gupta, SO Sh. Siddhartha Singh, ASO
23.	HE&MT, Skill Development	Dir (VD)	US (SKG)	Ms. Nidhi Chauhan, ASO Sh. Brijesh Kumar Shakya, ASO <b>Technical Consultant/YP</b> Sh. S. Padmanabha S Ms. Anuja Arora Sh Abhilash Uttam

24.	Vigilance		US (UCS)	Sh. Swaminathan Nagarajan, SO Smt Anju Gupta, ASO Smt Sunita Devi, ASO Sh. Bimlesh Kumar, ASO
25.	Parliament	Dir (LC)	US (IJS)	Sh. Sanjiv Kumar, ASO (Parl.)

**E. Economic Adviser (Dr Renuka Mishra) [- CPSE Group II]**

S. No.	Work Allocated	Director/ DS/JD	US	SO/ASO/SSA/JSA/DEO
1	NBCIL	DS(SB)	US (KDP)	Sh. Rajeev Rana, SO Sh. Durga Prasad Goel, Consultant Sh. Sunil Kumar, ASO
2	CCIL			
3	HCL			
4	BOGL			
5	MAMC			
6	HPF			
7	TSPL			
8	BYNL			
9	TSL			
10	Annual Report of MHI			
11	Media Publicity Cell		US (MP)	Sh. Rajeev Rana, SO Smt Usha Radhakrishnan, ASO -- --
12	SC/ST Cell, RTI Cell			
13	O&M, Training			
14	GST Facilitation Cell			
15	B&R	DS (AKG)	US (PS)	Sh. Ghanshyam Chauhan, ASO
16	HMT (Int)	DS (NK)	US (KL)	Smt Monika Varma, SO (on CCL) Sh. Vikas Dalal, ASO Sh. Rishi Dev, ASO
17	HMT Ltd			
18	HMT (MT)			
19	HMT Watches			
20	HMT Chinar watches			
21	HMT Bearing			
22	HEC			
23	SSL , HSL			
24	Economic Divison	DS (AKV)	DD (NS)	Sh. Vishanu Meena, SO

Apart from above, the following work items are also allocated to EA (RM) with DD (NS) at US level:

1. Economic Policy Inputs
2. Rendering advice relating to formulation of Industrial Policy, Foreign Trade Policy with respect to industrial sector in general with thrust on manufacturing, issues relating to bilateral and multilateral trade, as well as taxes and duties related to industry, including but not restricted to safeguard and anti-dumping duties.
3. Analysis of trends of industrial production and growth.

4. Examination of multilateral and bilateral issues and processing Policy Notes with economic implications referred to the Office.
5. Analysis of data Technical Sectors Data and maintenance of Data Bank.
6. OOMF (Output Outcome Monitoring Framework)
7. DGQI (Data Governance Quality Index)

### **Link Arrangement**

#### **(A) JOINT SECRETARY LEVEL**

<b>Name of Officer</b>	<b>1st Link Officer</b>	<b>2nd Link Officer</b>
JS (HEI)	EA	JS (Auto)
JS (Auto)	JS (HEI)	EA
EA	JS (HEI)	JS (Auto)

#### **(B) DIRECTOR/DY.SECRETARY LEVEL**

<b>Name of Officer</b>	<b>1st Link Officer</b>	<b>2nd Link Officer</b>
Dir (Auto-I)	DS (Auto-II)	DS (Mfg.)
DS (Auto-II)	Dir (Auto-I)	DS (Mfg.)
DS (Mfg.)	DS(Auto-II)	Dir (Auto-I)
JD (Corporate Cell)	DS (Coord)	Dir (HEI)
Dir (HEI)	Dir (HE&MT)	JD (Corporate Cell)
Dir (HE&MT) Except Vigilance Division	Dir (HEI)	DS (Coord)
DS (Coord)	JD (Corporate Cell)	Dir (HE&MT)
DS (Admn)	DS (GA)	DS(Coord)
DS (GA)	DS (Admn)	Dir (HE&MT)
DS (BPS)	DS (SB)	DS(AKV)
DS (SB)	DS (AKV)	DS (BPS)
DS(AKV)	DS (BPS)	DS (SB)
JD (MPS)	Dir (Parl.)	Dir (OL)
Dir (Parl.)	Dir (OL)	JD (MPS)
Dir (OL)	JD (MPS)	Dir (Parl)

**Link Arrangement among Under Secretaries of MHI**

<b>S. No.</b>	<b>Name of the Officer</b>	<b>1st Link Officer</b>	<b>2nd Link Officer</b>
1.	US (MS) Sh. M. Subramaniyan	US (SG)	US (MP)
2.	US (MP) Shri Thang Lian Lal	US (MS)	US (SG)
3.	US (SG) Shri Surojit Ghosh	US (MP)	US (MS)
4.	US (PS) Sh. Praven Sharma	US (DPS)	US (TD)
5.	US (DPS) Sh. D.P. Singh	US (PS)	US (TD)
6.	US (TD) Sh. Tapas Dey	US (PS)	US (DPS)
7.	US (SKG) Sh. Sanjiv Kumar Gupta	US (PKG)	US (UCS)
8.	US (UCS) Sh U.C. Srivastava	US (SKG)	--
9.	US (PKG) Shri P K Gupta	US (UCS)	US (SKG)
10.	US (MVP) Smt MV Ch Padmavathi	US (BLM)	US (DPS)
11.	US (SN) Smt Simmi Narnaulia	US (KL)	US (IJS)
12.	US (KL) Sh. Kanhiya Lal	US (SN)	US (MVP)
13.	US (BLM) Sh. B.L. Meena	DD (NS)	US (RK)
14.	US (KDP) Sh. Kamal Deo Prasad	US (RK)	DD (NS)
15.	US (RK) Sh. Rajiv Kumar	US (BLM)	US (KDP)
16.	DD (NS) Sh. Niraj Srivastava	US (KDP)	US(BLM)

**2.4 WORK DISTRIBUTION AMONGST TECHNICAL OFFICERS**

**A. Auto Engineering Industry(AEI) and Heavy Electrical Industry (HEI)**

<b>S. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Reporting to</b>
1	Sh. R.K. Jaiswal	Development Officer	JS (AM)