F .No. 1(7)/2022-Eco. Wing (24674)

Ministry of Heavy Industries

Udyog Bhawan, New Delhi

Date: 05 .09.2022

<u>Sub- Engagement of Young Consultant Economic in Ministry of Heavy Industries on contract basis.</u>

Ministry of Heavy Industries to engage 01 (one) Young Consultant (Economic) for attending to specific and time-bound tasks of the Ministry. Person with requisite qualification and experience may apply to the said post. The terms and conditions as well as period of engagement, eligibility, experience etc. for the post are as under:

Job title	Young Consultant (Economic)		
No. of vacancies	One (1)		
Mode of recruitment	Contract Basis		
Remuneration per month	Rs. 60,000/-pm (initial). The yearly enhancement in remuneration may be as per the following		
	Performance#	Enhancement in remuneration	
		Nil	
	Consultant who have made significant contribution in his/her domain and have shown exceptional quality in providing the desired output as expected by higher authorities.	the approval of Additional Secretary/ Joint Secretary of the concerned division.	
	In exceptional cases, where the individual Consultant demonstrated exemplary performance and have made significant contribution in policy making.	the approval of Secretary, Ministry	
	The total enhancement in remuneration shal	l not exceed 10% in any case.	
	Candidates should be below 40 years of age		
	In case of retired Government Servant the ce OM dated 9.12.2020. The remuneration will	riling of age is relaxed as per DOE's also be regulated in terms of DoE's	

	O.M. dated 9.12.2020. Accordingly, a fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged during the term of the contract. There will be no annual increment/percentage increase during the contract.
Period c engagement	Initially for a period of 1 year, which can be extended further subject to satisfactory performance.
Eligibility Criterion	Master's Degree in Economics from a reputed and Govt. recognized Institution Desirable: Persons with additional qualifications, research and experience, published papers and post qualification experience in the relevant field would be preferred. Job Description:
	Work related to public policy for manufacturing industry, Research formulation and evaluation of project proposals, appraisal and monitoring of government projects and schemes, preparation of concept notes, and designing promotional initiatives for the manufacturing sector, Examination of FDI proposal.
	Other Attributes: Candidates should have good working knowledge of computer in Ms office able to research & on Google on other applications. Should also possess good inter- personal and strong communication skills.
Experience	2 Years in relevant field post-essential qualification experience of working in PSU/ Government/ Research Organization/ Industry. Should have familiarity with the field of Manufacturing Industry/ Capital Goods/ Heavy Engineering & Machine Tools.
	Preference will be given to candidates with work experience in a Govt department relevant to the job description.
TA/ DA	TA/ DA for travels for official purposes will be as follows:
IA/ DA	Mode of Journey -Air in Economy class or by Rail in AC Two Tier
	Reimbursement of hotel, taxi and food bills-Hotel Accommodation of uptoRs. 2250/- per day, taxi charges of uptoRs. 338/- per day for travel within the city and food bills not exceeding Rs. 900/- per day shall be allowed.
Leave	The Young Consultant (Economic) will be eligible for a maximum of 08 (Eight) days of Casual Leave in a calendar year. The casual leave is to be granted on pro-rata basis, in case period of engagement is less than a year. In case of absence from duty other than on holidays & casual leave, proportionate amount would be deducted from the consultancy fee. Also, non-availed leave shall neither be carried forward to next year nor enhanced.
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	In case of retired Government Servants, leave will be admissible in terms of the DoE's OM dated 09.12.2020.
Mode of selection	Short listed candidates who meets the Qualification / Experience criteria for the above vacancies will be called for interview through online or offline mode.
Medical	Prior to appointment as consultant, the individual Consultant Economics, will have to submit a statement of Good Health from a recognized physician and during the tenure as Consultant Economics, he / she will not be entitled for any medical benefits from the Ministry.
Other terms and conditions	Other terms and conditions not mentioned above will be as per the guidelines issued by Ministry.
Place of posting	Udyog Bhawan, New Delhi

Submission of applications- Eligible candidates may apply online on the link given below within 15 days from the date of publication of advertisement on the MHI website (www.heavyindustries.gov.in). Applications will be accepted in online mode only. The google form link for Young Consultant (Economic):

https://docs.google.com/forms/d/e/1FAlpQLSdcm9ZUJHDiL3LNxnuw0SSki_eDET_Wl_sb38XgLZsRLP1f4 Q/viewform?usp=pp_url

> Niraj/Shivastava) Deputy Director

Copy to:

- 1. NIC for publication on website of MHI
- 2. IFW

F. No. A-45011/9/2019-Admn Government of India Ministry of Heavy Industries Administration Section

> Udyog Bhawan, New Delhi Dated the 21 October, 2021

Subject: Procedure and Guidelines for the engagement of Technical / Professional Consultants in the M/o Heavy Industries -reg

In view of the requirement of technically/ professionally qualified manpower by different Divisions in the Ministry, it has been decided to engage the Technical / Professional Consultants on contractual basis. The engagement of such consultants will be done by the concerned Divisions in MHI based on their own requirement. The following procedure and general terms & conditions will be applicable with immediate effect for the engagement of technically/ professionally qualified manpower:

make are more to consens, my		Terms & Conditions o	f engagement of t	he Technic	eal Consultants		
1.	Remuneration and Upper Age Limit						
	The Consultants are grouped into three categories as under:						
	S.No.	Name & Position	Experience in years	Upper Age Limit	Remuneration (Initial)		
	1	Consultant (Young Consultant- Grade)	Less than 03 years	40 years	Rs 60,000/-		
	in a	Consultant (Grade – 1)	03-08 years	45 years	Rs 80,000/-		
A COSSOLITATION OF THE PARTY OF	,	Consultant (Grade- 11)	More than 08 years	50 years	Rs 1,20,000/-		
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*Any specific Educational Qualifications may be prescribed as per actual requiremen t of the division. Tenure: The tenure of engagement as Consultant will primarily be for a period of t 4. hree years, which can be extended twice on annual basis subject to the satisfactory p erformance and requirement of the concerned Division. In case of retired Government Servants, no extension will be given beyond the age of 65 years in terms of the DoE's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020. 5 **Enhancement of Remuneration:** The remuneration may be reviewed after completion of one year on annual basis, in c ase the tenure of the consultant is extended. Similar to NITI Aayog's guideline, the e nhancement of remuneration may be based on the following criteria: S. No. Performance Enhancement in Remuneration Performed only routine/ assigned task Nil. 2. Consultants who have made significant Up to 5% of the contribution in his/her domain and have remuneration with the shown exceptional quality in providing approval of AS/JS of the the desired output as expected by higher concerned division. authorities. 3. ln exceptional cases, where the Un to 10% of the Individual consultant demonstrated remuneration with the exemplary performance and have made approval of Secretary significant contribution (HI). policy making. The total enhancement in remuneration shall not exceed 10% annually in any case. Allowances: The Consultant will not be entitled to any allowances such as TA/DA, CCA, HRA, CGHS, Medical Reimbursement or any other relief etc. However, the in dividual consultant, who may be required to undertake domestic tours for official w ork will be entitled to following: Grade of Mode of Reimbursement of Hotel, Taxi and Consultant Journey Food Bills Consultant (YP Air in Hotel accommodation of up to Rs. Grade) and Economy class 2250/- per day; taxi charges of up to Consultant (Grade -Rs. 338/- per day for travel within the or by Rail in AC Two city and food bills not exceeding Rs. Tier. 900/- per day shall be allowed. Consultant (Grade -Air in Hotel accommodation of upto Rs. H) Economy class 4500/- per day; taxi charges for AC or by Rail in taxi upto 50 Kms within the city and AC Two food bills not exceeding Rs. 1000/- per

In case of retired Govt. Servant engaged as Consultants, the TA/DA will be as per t heir entitlement at the time of his/ her retirement.

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Leave: The Consultant will be eligible for a maximum of 08 (Eight) days of Casua I Leave in a calendar year. The casual leave is to be granted on pro-rata basis, in case period of engagement is less than a year. In case of absence from duty other than on holidays & casual leave, proportionate amount would be deducted from the consultant cy fee. Also, non-availed leave shall neither be carried forward to next year nor en-cashed. In case of retired Government Servants, leave will be admissible in terms of the DoE's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020. Private Assignment: The Consultant shall not be allowed to take up any other assignment during the period of contract with this Ministry. Telephone: The Consultant will not be entitled to telephone facilities/ mobile bill reimbursement. Staff Car Facility: The Consultant will not be elided to use Staff Car for private purposes and also for journey between residence and office. Accommodation: The Consultant will not be entitled to any residential accommodat ion from the Central Government Pool. The Consultant shall not engage in any activity that is incompatible with the proper discharge of his duties during the period of contract with this Ministry. The Consultant shall avoid any action and in prictular any kind of public pronouncement which in any adversely reflect on that relationship or on the integrity, independence and imparii ality which are required by his relationship with this Ministry. During the period of assignment with the Ministry of Heavy Industries, it is likely that the Consultant may come across certain information of important or secret nature. The Consultant may come across certain information of important or secret nature. The Consultant may come across certain information of the Indian Official Secrets Act. 1932, not only during the period of assignment but also thereafter. More importantly, the Consultant shall not divulge any information gathered by him daring the period of assignment to anyone who is not authorized to know/have		Market on the plant of the plan
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e the Consultant wishes to resign, he will have to give One month's advance notice or remuneration in lieu thereof before resigning from the engagement.

17 Confidentiality of Data and Documents

- i) The Consultant shall not utilize or publish or disclose or part with to a third party, any part of data or statistics or proceedings or information collected for the purpose of his assignment during the course of assignment without express written consent of the Ministry.
- ii) The Consultant shall be bound to hand over the entire set of assignment to the Mi nistry before the expiry of the contract and before the final payment is released by the Ministry.

Swany

(Surojit Ghosh) Under Secretary to the Govt, of India Tel No. 2306 1340

To

- 1. PPS/PS to AS (NC)/AS&FA/Sr. EA/JS(JS)/JS(AM)/CCA
- 2. All Directors/DSs/Jt Dirs of MHI
- 3. All Sections of MHI through c-Office Notice Board
- 4. Guard File

Copy to

Sr. PPS to Secretary (HI)