

No.13018/1/2015-GA
Government of India
Ministry of Heavy Industries & Public Enterprises
Department of Heavy Industry
(GA Section)

Udyog.Bhavan, New Delhi-110011
Dated the 02 March, 2016.

To

M/s. Tanyashi Airconditioners Pvt.Ltd.
E-42/B, Jawahar Park,
Laxmi Nagar, Near OBC Bank,
Vikas Marg, New Delhi-110092.

Subject: Contract for comprehensive maintenance of air-conditioners & stabilizers in Department of Heavy Industry.

Sir,

I am directed to refer to this Department's tender notice of even number dated 2nd December, 2015 on the above mentioned subject & your quotation dated 06th January, 2016 thereon and to say that it has been decided to award you the contract of comprehensive repair and maintenance of window/Split air-conditioners with their stabilizers in the Department of Heavy Industry as per Annexure-I. The terms and conditions of the contract will be as under:-

1. The contract will be initially for one year but can be extended upto a period of three years if the service provided is found satisfactory. The contract may, however, be terminated at any time without assigning any reason.
2. The contract will be full comprehensive Annual Maintenance Service contract. No payment will be made towards replacement of any spare parts, if required. The spare part to be replaced/repared, if any, in the air-conditioners/stabilizers should be genuine and of original make, failing which the contract will be cancelled, security deposit forfeited and legal action will be taken against the firm. The firm must show the new spare parts to Section Officer of General Administration Division before fitting and the old spare parts, which are replaced, must be deposited in the General Administration Division.
3. Two qualified mechanics of the firm who should be accessible on mobile phone, will be required to be present in GA Section, Department of H.I. on all working days and if needed, on holidays also. These mechanics will report daily to General Administration Division for obtaining complaints.
4. All the complaints should be attended within one hour from the time of the complaint. In case, the complaints are not attended within one hour, penalty of Rs.100/- (Rupees one hundred only) will be levied per hour per air conditioner. This amount would be deducted from the performance security deposit/pending bill of the firm. In case of failure to attend complaints promptly, the contract shall be cancelled forthwith and performance security deposit shall be forfeited. The firm is also liable to be black listed.
5. No payment for AMC for a particular air conditioner will be made if the air conditioner is out of order for more than 15 days continuously in one season.


शुभ कुमार सक्सेना / SUSIL KUMAR SAXENA
अवर सचिव / Under Secretary
उद्योग विभाग / Dept. of H.I.
उद्योग भवन, नई दिल्ली
Bhawan, New Delhi

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6. If an air conditioner is disposed of by the Department, the payment of AMC charges will be made only till the air conditioner remained in use.
7. Any financial loss caused due to the damage of any part of the ACs installed in the Department would be deducted from the performance security deposit/pending bill of the firm.
8. No Air Conditioner (AC) or any part thereof shall be taken out by the mechanic to the workshop. The work is to be carried out in the premises of the Department of Heavy Industry. However, the work which cannot be done in the office premises would be allowed to be done outside and no transportation or labour charges will be paid for this work.
9. All the air-conditioners should be regularly serviced and cleaned on monthly basis.
10. On the expiry of the contract, the firm should ensure that all the air conditioners are in good working condition failing which the performance security deposit will not be released.
12. The rates quoted will remain in force for full period of contract. Demand for revision of rate on any account shall not be entertained during the tenure of contract.
17. Payment for the AMC charges will be made half yearly basis depending on availability of funds. Payment shall be made by electronic transfer to the account of the firm on submission of bill in triplicate.
21. The contract entered into is liable to be terminated by this Ministry/Department at any time without assigning reasons thereof if the service rendered by the firm is not satisfactory or any lapse is noticed/found in the service. In this connection, the decision of Department of Heavy Industry will be final and shall be binding upon the contractor.
2. In case the above terms and conditions is acceptable, you may send your acceptance latest by 7th March, 2016 alongwith a security deposit Rs.1,00,000/- (Rupees one lakh only) in the form of FDR/DD/Bank Guarantee for a period of not less than one and half year in favour of DDO, Department of Heavy Industry. The security deposit will be retained in this Department during the currency of the contract.

Yours faithfully,


(S.K. Saxena)
Under Secretary

कुशील कुमार सक्सेना / SUSHIL KUMAR SAXENA
अवर सचिव / Under Secretary
भारी उद्योग एवं लोक उद्यम मंत्रालय / Min. of HI&PE
भारी उद्योग विभाग / Deptt. of H.I.
उद्योग भवन, नई दिल्ली
Udyog Bhawan, New Delhi

**LIST OF ITEMS FOR AWARD OF CONTRACT FOR THE
REPAIR/MAINTENANCE OF THE AIRCONDITIONERS.**

S.No	Name of item	Basic Rate per Unit	VAT/S.Tax and other taxes (In Rupees)	Total Rate per Unit including tax
A				
WINDOW TYPE AIR-CONDITIONERS				
1.	Full Comprehensive annual maintenance service contract including all parts e.g. compressor, relay circuit, running capacitor, starting capacitor, all kinds of motors, fans, wiring, gas filling, thermostat, knob set, canicitor, fan motor/fan blade/blower, remote, all switches, wiring, plugs, copper pipe, welding etc. The contract will also include comprehensive service and maintenance of the stabilizers attached with the air-conditioners including replacement of parts, if required.	Rs.950/-	14.5%	Rs.1087.75
B				
SPLIT AIR-CONDITIONERS				
1.	Full Comprehensive annual maintenance service contract including all parts e.g. compressor, relay circuit, running capacitor, starting capacitor, all kinds of motors, fans, wiring, gas filling, thermostat, knob set, canicitor, fan motor/fan blade/blower, remote, all switches, wiring, plugs, copper pipe, welding etc. The contract will also include comprehensive service and maintenance of the stabilizers attached with the air-conditioners including replacement of parts, if require.	Rs.999/-	14.5%	Rs.1143.85
C				
STABILIZERS FOR AIR CONDITIONERS				
2.	Installation Charges (applicable only when the location of the Stablizer changes or new stabilizer procured, on the direction of the Ministry/Department)	Rs.10/-	14.5%	Rs.11.45

NOTE: For other jobs such as re-installation or change of location of ACs, including labour and wooden/ply board etc. the firm is bound to perform as and when the services required on the following L-1 rate received from two different firms:-

Shifting of Window AC @ Rs.250/- S.Tax @14.5%
Shifting of Split AC @ Rs.2500/- S.Tax @14.5%

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[Signature]