

No.D-21014/1/2016-GA  
Government of India  
Ministry of Heavy Industries & Public Enterprises  
Department of Heavy Industry  
(GA Section)

Dated 15<sup>th</sup> July, 2016

Notice Inviting Tender

Subject: To invite Online Bid for Annual Rate Contract (ARC) for supply and maintenance of Electrical items in the Department of Heavy Industry - regarding.

**Online Bids** are hereby invited at Central Public Procurement (CPP) Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) from reputed, experienced and financially sound companies/firms/agencies for award of Annual Rate Contract (ARC) for supply and maintenance of electrical items in the Department of Heavy Industry for the period of one year from the date of awarding the Annual Rate Contract (ARC).

2. The bid will be accepted as e-Tender (in single bid system) only and intending bidders must be registered with the Central Public Procurement (CPP) Portal.

3. The tender document contains the following enclosures:

- Annexure-I - Terms and Conditions
- Annexure-II - Proforma for evaluation of bid submission
- Annexure-III - List of Items (Proforma for Bid Submission)
- Annexure-IV - Details of Bank Account

4. Important Dates for the invitation of aforesaid Online Bid:


- ✓ Publish Date of Bid - 16/07/2016 10.00 AM
- ✓ Bid/Document Downloading Start Date - 16/07/2016 10.30 AM
- ✓ Bid Submission Start Date - 16/07/2016 11.00 AM
- ✓ Bid/Document Downloading End Date - 30/08/2016 13.00 PM
- ✓ Bid Submission End Date - 30/08/2016 14.30 PM
- ✓ Bid Opening Date - 30/08/2016 15.00 PM

5. The Bid should invariably be accompanied by a Demand Draft of Rs.20,000/- (Rupees twenty thousand only) in favour of 'DDO, Department of Heavy Industry' payable at New Delhi as Earnest Money Deposit (EMD). The bid received without the requisite EMD will not be entertained. The scanned copy of the Earnest Money Deposit (EMD) along with all requisite documents must be uploaded with the bid and original Earnest Money Deposit (EMD) should be dropped in a sealed cover superscribed with 'BID FOR ARC FOR SUPPLY & MAINTENANCE OF ELETRICAL ITEMS IN DEPARTMENT OF HEAVY INDUSTRY' in the Tender Box fixed outside Room No. 15, Department of Heavy Industry, Udyog Bhavan, New Delhi on or before 30/08/2016 by 02.30 P.M. The annual estimated value of the bid is Rs. 5,00,000/- (Rupees five Lakh only).

6. Tender may also be downloaded from the website of the Department of Heavy Industry (<http://dhi.nic.in>).

7. In case, any holiday is declared by the Government of India on the day of Bid Opening Date, the bid will be opened on the next working day at the same time.

8. The Ministry reserves the right to reject or select any bid without assigning reasons thereof.

  
(S.K. Saxena)  
Under Secretary to the Govt. of India  
☎ 23061106

**Copy to**

NIC, DHI with request to upload it on the website of the Department of Heavy Industry.

**TERMS AND CONDITIONS**

- i. The contract will be initially for one year. However, the same may be extended upto three year based on the performance/services of the firm. If at any stage the services are found to be not satisfactory, it can be terminated at any time without assigning any reason.
- ii. The firm should be registered with the Delhi Sales Tax/Service Tax or Delhi Value Added Tax (DVAT) Act, 2004.
- iii. The rates quoted will remain in force for the period of contract and no demand for revision of rates on any account shall be entertained during the period of contract.
- iv. The firms should quote unconditional rates strictly as per list of items in Annexure-III.
- v. Taxes, if any may be quoted separately, failing which no amount towards any tax will be paid.
- vi. The contractor should have to depute at least one skilled person to this office on all working day from 9.00 a.m. to 6.00 p.m. and if needed on Saturday, Sunday & holiday for attending the complaint of repair/maintenance of electrical items. Such person should be equipped with kit of instruments and spare parts and also available on mobile phone.
- vii. The complaint should have to rectify any reported fault within one hour. As far as possible, the repairs would be carried out on site itself. However, in case the equipment is taken to the workshop, the firm would provide a stand-by equipment for the same.
- viii. All items will be carried out on the basis of only written orders from this Department from time to time.
- ix. All the items to be supplied should be of original make failing which the contract will be terminated and the security deposit forfeited and other legal action will be taken accordingly against the firm.
- x. The successful bidder will have to deposit Rs.50,000/- (Rupees fifty thousand only) in the firm of FDR from Commercial bank as Performance Security during the tenure of contract. The validity of the Fixed Deposit Received should be six month more than the period of contract.
- xi. The contractor should have five years working experience in the field of supply & maintenance work of electrical items in Ministry/Department/ Government Organizations. Please enclose copy of contract awarded by Ministry/Department/Government Organization.



**INFORMATION FURNISHED BY THE FIRM FOR EVALUATION OF BIDS**

S. No.	Particulars	To be filled by the bidder	
1.	(a) Name of the Firm		
	(b) Address of the Firm		
	(c) Name of Proprietor		
	(d) Telephone No.		
	(e) Mobile No.		
	(f) Email Address		
2.	PAN Number (copy to be enclosed)		
3.	TIN Number (copy to be enclosed)		
4.	Service Tax Registration Number (copy to be enclosed)		
5.	List of at least three Government Ministries/Departments showing experience in the field (copy to be enclosed)		
6.	Annual Turn Over (in Rs.) (copy of financial statement of account like Balance Sheet, Profit & Loss Account etc. to be enclosed) (Average Annual Turn Over during last three financial year should be at least of Rs.50 lakh per annum)	Year	Annual Turn Over (in Rs.)
		2013-14	
		2014-15	
		2015-16	
7.	Details of EMD (i) Amount (ii) DD No. (iii) Date (iv) Issuing Bank		
8.	Whether terms and conditions of the tender are acceptable?		

It is certified that the above information are true and correct to the best of my knowledge and belief. It is also certified that the Firm is not black listed by any Government Ministries/Departments nor any criminal case is registered/pending against the Firm or its owner/partner anywhere in India.

Further, it is certified that I/we have read and understood the terms and conditions of the Notice Inviting Tender (NIT) No.D-21014/1/2016-GA dated 15<sup>th</sup> July, 2016 and will abide by them till the completion of the contract period. We are also willing to supply the stationery items on credit basis and we understand that settlement of bills may take some time depending on availability of funds.

Date :  
Place :

(Signature of the authorized person)  
Name:  
Designation:  
Seal:

Note: Any bid received without all the details and the certificate dully signed with the seal of the firm will be treated as incomplete and unresponsive bid and therefore bid will be summarily/uprightly rejected and financial bid will not be opened.

## Department of Heavy Industry

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List of Electrical items

S.No.	Name of the items	Make of items	Rate in Rupees	Taxes if any
1.	Replacement of 3 core flexible copper wire (70/76)	Any ISI brand		
2.	Replacement of 3 core flexible copper wire (40/70)	Any ISI brand		
3.	Replacement of 3 core flexible copper wire (23/76)	Any ISI brand		
4.	Supply of Remote bell	Anchor/Cona		
5.	Repair of indicator light	Anchor/Cona		
6.	Supply & fixing of new indicator LED light with indicator LED bulbs	Any reputed brand		
7.	Supply of tube light round shape	Philips/Anchor		
8.	Supply & fixing of metal plugs	Anchor/Crompton		
9.	Replacement of dry battery for Emergency light (12V)	Exide/		
10.	Providing & fixing of 3 pin plug (Power)	Cona/Anchor		
11.	Providing & fixing of 3 pin plug (Light)	Cona/Anchor		
12.	Providing & fixing of socket 15 AMP in extension board	Cona/Anchor		
13.	Replacement of socket of 15 AMP in extension board	Cona/Anchor		
14.	Replacement of switch of 5 AMP in extension board	Cona/Anchor		
15.	Replacement of switch 15 AMP (Power)	Cona/Anchor		
16.	Replacement of fuse in extension board	Cona/Anchor		
17.	Replacement of indicator light in extension board	Cona/Anchor		
18.	Replacement of good quality chock in temporary fitting of tube light	Philips/Osram		
19.	Replacement of florescent tube good quality in temporary fitting	Surya/Osram/ECE		
20.	Providing & fitting of LED tube light	Branded		
21.	Replacement of starter in temporary fittings of tube light	Crompton/KDR		
22.	Replacement of plug (light)	Cona/Anchor		
23.	Replacement of plug (Power)	Cona/Anchor		



24.	Providing & fitting of fluorescent single tube complete fitting (without tube)	Crompton/KDR		
25.	Supply/replacement of 2 core wire of electrical bell	Plaza/Kalinga		
26.	Supply/replacement of multi-purpose plug 5AMP	Cona/Anchor		
27.	Supply/replacement of multi-purpose plug 15 AMP	Cona/Anchor		
28.	Replacement of Brass holder for table lamp			
29.	Replacement of for tube light fittings			
30.	Supply of 4' flu. Tube	Philips/Surya		
31.	Repair of emergency light			
32.	Repair of Electric point			
33.	Fixing charges of tube in flu.tube fitting			
34.	Ready made ISI brandh extension board with wire	ISI		
35.	Wooden extension board with three socket & switch	Cona/Anchor		
36.	Three core insulated wire for Extension Board (per mtr.)	ISI mark		
37.	Supply of rod heater (single)	Thermoking/Usha		
38.	Supply of rod heater (double)	Thermoking/Usha		
39.	Supply of Heat convector	Usha Luxor		
40.	Supply of Halogen heater double rod.	Usha/Thermoking		
41.	Hiring of Desert Cooler on monthly basis	(for full season) rate on month basis.		
42.	Replacement of heat convector with element.			
43.	Replacement of bush/bearing of sunflow/ heat convector			
44.	Rewinding of motor of wall fan/pedestal fan			
45.	Rewinding of motor of sunflow/heat convector			
46.	Blower fan for heat convector			
47.	Element of Hot Case			
48.	Element of OTG (Bajaj)			
49.	Thermostate for Hot Case			
50.	Bush/Bearing for fan			
51.	Element of Oil heater			
52.	Thermostat of Oil heater			
53.	Replacement of switch for oil heater			
54.	Condenser for Fan			
55.	Motor shaft for Fan			

*Handwritten signature*

**DETAILS OF BANK ACCOUNT**

(Real Time Gross Settlement (RTGS)/National Electronic Fund Transfer (NEFT) Facility For Receiving Payments)

S. No.	Particulars	To be filled by the bidder
1.	Name of Account Holder	
2.	Address of Account Holder	
3.	Name of the Bank	
4.	Name and Address of Branch	
5.	IFSC Code	
6.	MICR Code	
7.	Account Number	
8.	Type of Account	
9.	PAN No.	
10.	Mobile No.	

I, hereby, declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institute responsible.

(Signature of Account Holder)

Date :  
Place :

Name:  
Designation:  
Seal:

Note: Please attach a photocopy of cheque

