

No.D-21019/2/2014-GA
Government of India
Ministry of Heavy Industries & Public Enterprises
Department of Heavy Industry
(GA Section)

Udyog Bhavan, New Delhi-110011
Dated the 25th November, 2014

To
M/s. Aakash Nursery
B-4/A/29, Rana Pratap Bagh
Delhi-110007

Subject: Contract of supply/hiring plants/cut flowers/bouquets etc. in Department of Heavy Industry.

Sir,
The undersigned is directed to refer to your letter No.nil dated 24/11/2014 and to inform you that this Department has decided to award contract to your firm for supply of indoor plants and cut flowers in the areas occupied by the Department of Heavy Industry, Udyog Bhavan on the rates quoted by you as mentioned hereunder:-

Sl.No.	Name of items	Rates (in Rupees)
1.	Indoor Plant Large	24.00 per plant per month
2.	Big flower pot	
	(i) Roses 50 sticks	190.00
	(ii) Lily 15 sticks	430.00
3.	Small flower pot	
	(i) Mixed flowers 20 sticks	48.00
	(ii) Roses 20 sticks	48.00
	(iii) Lily 07 sticks	180.00
4.	Bouquets 20 sticks (Rose)	200.00
5.	Bouquets of mix flowers 20 sticks	180.00
6.	Bouquets of mix flowers 10 sticks	100.00

The terms and conditions for supply/maintenance of the plants/cut flowers are as under:-

1. The currency of the contract will be initially for one year i.e. from 01/12/2014 to 30/11/2015, which may be extended by this Department for further period based on the performance of firm.
2. The potted decorative indoor plants would be watered/maintained regularly by the supplier on daily basis so as to ensure beautiful and fresh look.
3. The indoor plant would be replaced as soon as they outlive their indoor life.
4. The indoor decorative plants supplied would be replaced every month with a different variety.
5. For the cut flowers, beautiful flower pot including mounting pins etc. would be provided by the supplier free of cost during the tenure of the contract.
6. The payment shall be made at the end of each month after submission of the claim accompanied by a certificate relating to satisfactory services/supply from the officers/rooms where these flower arrangements are made/plants have been provided.
7. The contractor will be responsible to provide fresh flowers for rooms of Hon'ble Ministers and Sr. Officers of this Department before 9.30 A.M. The flowers should be Orchid, Bird of Paradise, Haliconia, Authurium, Zinger, Lily Carnation, Astomia, Zeberra, Spider, Mukara, Estoma, Tiger Orchid, Irish Rose and similar other good quality flowers.
8. No advance payment in any case would be made.
9. The Department reserves the right to revoke the contract at any time without giving any reasons.
10. Contract is not transferable.
11. Any of the above conditions would entail cancellation of contract and forfeiture of performance security.

27/11/2014
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विद्युत / भारी उद्योग
विभाग

2. You are directed to supply flowers/plants in the rooms/corridors of Hon'ble M(HI&PE), Hon'ble MOS(HI&PE) and Sr. Officers from 1st December, 2014, as per list enclosed.

Yours faithfully,

[Handwritten Signature]
27.11.2014

(Ajay Kumar Gaur)

Under Secretary to the Government of India

अजय कुमार गौड़/AJAY KUMAR GAUR
अवर सचिव/Under Secretary
भारी उद्योग एवं लोक उद्यम मंत्रालय
Ministry of Heavy Industries & Public Enterprises
भारी उद्योग विभाग/Department of Heavy Industry
उद्योग भवन, नई दिल्ली
Udyog Bhawan, New Delhi

Encl: As above.

[Handwritten mark]

[Handwritten notes]
Recd. by
V. Keshav Kumar
28/11/14