



भारत सरकार
GOVERNMENT OF INDIA
भारी उद्योग एवं लोक उद्यम मंत्रालय
MINISTRY OF HEAVY INDUSTRY & PUBLIC
ENTERPRISES
भारी उद्योग विभाग
DEPARTMENT OF HEAVY INDUSTRY
(AEI Section)

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उद्योग भवन

Udyog Bhavan

नई दिल्ली

New Delhi-110011

Ref. No. NAT/HQ/DO/NAB/20

Dated: 21st Oct., 2013

Office Memorandum

Subject:- Selection for the post of Member, R&D, National Automotive Board (NAB)

It is proposed to fill up one post of Member, R&D, National Automotive Board (NAB), New Delhi. The details of pay scale, qualification, experience, job responsibility, age limit etc are given in Annexure-1. The application form is given at annexure -2.

Application of only such candidates will be considered as are routed through proper channel and are accompanied with (i) bio-data in the proforma at Annexure-II. (ii) Cadre clearance (iii) clearance from vigilance and disciplinary angle (iv) clear photocopies of the up-to-date CR/APAs dossier of the last five years.

Officers already on deputation under Central Staffing Scheme need not obtain cadre clearance from cadre controlling authority in terms of DoPT OM No. AB-14017/2/07-Estt.(RR0 dt. 29th Feb., 2008.

Application must reach within 21 days from the date of publication of this circular on Deptt. of Personnel & Training (DoP&T) website on the following address-

Niraj Kumar, Director
Room No. - 123 C,
Udyog Bhawan, New Delhi

NAB will not be responsible for loss of application in transit. NAB reserves the right to call only those candidates who are found eligible after screening for interview or for the selection process.

(Niraj Kumar)

Director

Tele/Fax: 23062515

To,

- i. Technical Director, NIC, Deptt. of Personnel & Training, Room No. 11/A, North Block, New Delhi - with the request to post this circular alongwith annexure on DoP&T website under the heading "Vacancies in the autonomous Organisations."
- ii. NIC, DHI- with the request that this vacancy circular alongwith annexure may be posted on the official website of the DHI.

National Automotive Board (NAB) is an autonomous society under Department of Heavy Industry, Ministry of Heavy Industry & Public enterprises, Govt. of India. The main objective of NAB is to steer, coordinate and synergize all efforts of the government in important ongoing and new initiatives for automotive sector especially in the area of electric mobility, intelligent transport systems, automotive testing, collaborative R&D and for implementation of the recommendations of the Automotive Mission Plan 2006-16. It works as nerve centre of the organizational interactions between the government, industry and the academia, and, under DHI, is function as a repository of automotive domain expertise.

Application is invited for the post of Member (R&D), National Automotive Board (NAB). The details pay scale, qualification, experience, job responsibility, age limit etc for the post are as follows-

Details of the post of Member (R&D), National Automotive Board (NAB)

Designation: Member (R&D), NAB

Location: New Delhi

Category: Senior level

Pay Scale: Pay Band -4 (Rs. 37400-67000)+Grade pay Rs.10000

Nature of Appointment:

- Only "Indian Citizens" is eligible to apply.
- In case of officers on deputation from Government the tenure will be for 3 years extendable to 5 years based on performance.
- For officers joining on absorption the tenure will be till attaining age of retirement (60 years).

The post will be filled on deputation basis of suitable eligible officers from Govt. of India. However, the preference will be given to suitable Govt. officer willing to join on absorption to NAB.

Age Limit:- Minimum age- 42 years and Maximum age- 52 years. The age of retirement is 60 years.

QUALIFICATION & EXPERIANCE

The incumbent should be regular senior Govt. officer working either in the pay band PB-4 (37400-67000) + Grade pay Rs.10000 or in the pay band PB-4 (37400-67000) + Grade pay Rs. 8700/8900 with an experience of at least 5 years in the GP Rs.8700/8900.

Educational Qualification: The incumbent should have a Master's degree in Science or Engineering with good academic record from a reputed university / institution. Phd in relevant field is desirable.

Experience:

The following experience is desirable:

- Should be well versed with the policy environment of automotive sector in the country.
- Should have minimum 10 years' experience in R&D policy.
- Should have strong technology foresight capabilities and a good knowledge of the automotive R&D landscape in India and abroad.
- Extensive experience in formulating R&D project proposals.
- Capabilities and experience in creating and managing R&D consortia projects.
- Should have good understanding of the R&D policy framework of the Government and good networking capabilities, leadership qualities.
- Preferably have good past exp. of managing automotive R&D projects/programmes.

Job Responsibility:

- Member, R&D, NAB shall head the Research and Development (R&D) division in NAB. He / She will be responsible for all matters relating to R&D activities taken up under the NAB framework.
- He / She will be responsible for setting the R&D vision & roadmap for NAB. This will include activities related to technology foresight, designing and finalizing the R&D plan for NAB as a whole.
- He / She shall also lead the team that will develop individual R&D proposals (DPRs) on behalf of NAB framework, present these to funding agencies and obtain approvals. The R&D project/programs implementation supervision, project monitoring and reporting of the outcomes of the R&D projects will also be supervised by Member, R&D.
- He / She shall help develop the R&D plans of NAB centres, monitor the progress of various R&D projects and help maintain coordination & synergy amongst the R&D efforts of various NAB centres. He /She shall also plan NAB R&D efforts in a manner that ensures maximization of use of facilities, expertise and resources available in the various test centres under NAB.
- He / She shall assist the Chairman, NAB in extending support to the various Government Departments, including DHI for meeting their requirements related to automotive R&D. This will include helping DHI in effectively managing the R&D projects/programme sponsored by automotive Cess funds.
- He / She shall advice and assist Chairman, NAB in R&D related capacity building efforts for the NAB centres.
- He / She shall plan and formulate consortia based R&D projects/programme involving the facilities available under NAB framework (centres under NAB) and also by partnering with outside research facilities and with active involvement of industry and academia.
- He /She shall be responsible for securing consortia based R&D projects from Industry to be taken up by NAB.

- He / She shall assist in building R&D networks with academia and for generation, management & protection of IPRS.
- He / She shall advise the Chairman, NAB on the future expansion, upgradation and capacity building of testing centres under NAB from a R&D perspective.
- He / She shall assist Chairman, NAB for ensuring a framework of cooperation amongst the various testing centres under NAB.
- He / She shall provide technical advice and expertise as required from time to time in matters referred to NAB by various Govt. Ministries/agencies.
- He / She shall also be responsible for the supervision of activities & coordination of issues with all centres under NAB in matters related to R&D activities.
- He / She shall provide support to other nodal divisions of NAB for the activities related to R&D that are associated with any other program / new initiative of NAB being dealt by them.
- He / She shall provide inputs to the nodal division on skill development for skill development efforts related to automotive R&D requirements.
- He / She shall also assist Chairman, NAB in matters related to automotive regulations.
- He / She will carry out any other responsibilities or tasks that are assigned to him/her by Chairman, NAB and shall represent NAB in any meetings or committees or export bodies as decided from time to time.
- Member, R&D may assign/transfer/delegate any departmental function and the duties of technical nature to any employee of the Society, as he/she may deem fit and proper and necessary.

Note: 1. Officers already on deputation under central Staffing Scheme need not obtain cadre clearance from cadre controlling authority in terms of DoPT OM No. AB-14017/2/07-Estt.(RR0 dt. 29th Feb., 2008.

2. Application with due vigilance clearance only may be forwarded through proper channel.

APPLICATION FORM

Annexure -2

Name of the post:- Member (R&D), National Automotive Board (NAB)

Please affix
Photograph of
self

Signature of Candidate

1. CANDIDATE'S NAME IN Capital letters (In English)
2. Father's Name in Capital letters (In English)
3. Date of Birth:
4. Age: as on date of publication of vacancy
5. Gender: Male/Female :
6. Nationality: Indian/Other
7. Mailing address, in block letters:-
8. Email-ID/Telephone/Mobile No

Educational/Professional Qualification in reverse chronological order:-

Educational/professional Qualification	Year of Passing	Division	Name of Board/University

9. Any other higher Qualification, please specify

10. Computer literacy: Yes/No
11. Languages known:
12. Experience:- (A brief bio-data is enclosed)

Sr. No.	Designation & Place of Posting	Brief listing of responsibilities	From	To	Duration (No. of years)	Please specify whether Auto-related or other; cadre or on deputation.

13. Present Designation, Place of Posting and Office Address:-
14. Present Scale of Pay and date of grant of /empanelment to the scale of Rs. 37400-67000/-
15. Details of awards, if any:-
16. Details of past penalties/warnings, if any:-
17. Self Certification and Declaration: I hereby certify and declare that:-
 1. All statement made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection, my candidature may be cancelled and action can be taken against me.
 2. I have read the provisions in advertisement carefully and I fulfil all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.

3. I certify that there is no vigilance or any disciplinary proceedings pending against me.

Place:

Date:

SIGNATURE OF THE CANDIDATE
(UNSIGNED APPLICATION WILL BE REJECTED)
Forwarded by the Controlling Office

(NOC and verification of the details by the Cadre controlling authority)

The Cadre controlling authority hereby gives its No Objection to Shri/Smt/Ms..... for applying and being considered against the vacancy of Member (R&D), National Automotive Board (NAB). Further, it is hereby certified that in the event of the officer being selected for the said post, he/she shall be spared and relieved for taking up the assignment on deputation basis. In addition, the particulars furnished by the candidate as above are certified as being correct and true as per official records. It is also certified that there is no vigilance case or any disciplinary proceedings pending against the official. Past record of the officer as well as details of ACRs for the past five years along with the attested copies of the same are also being enclosed.

Signature & Designation of the Cadre Controlling Authority
Telephone Number:
Office Seal:

Appendix

PAST RECORD OF THE OFFICIAL (TO BE FILLED IN BY THE CADRE CONTROLLING AUTHORITY)

1. Details of awards received by the officer, if any;-
2. Details of past disciplinary action/vigilance cases against the official, if any:-
3. Summary of the ACRs for the past 5 years:-

Year	Overall Grading	Remarks, if any

The photocopy of the above mentioned ACRs should be duly authenticated and enclosed with the application form

Signature and designation of the Cadre Controlling Authority

Telephone number:

Official Seal: