

No.14014/1/2012-GA
Government of India
Ministry of Heavy Industries and Public Enterprises
Department of Heavy Industry
(GA Section)

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Udyog Bhavan, New Delhi-110011
Dated 9th July, 2012.

Subject: Contract for repairing/maintenance of furniture items in the
Department of Heavy Industry.

Sealed quotations are invited for award of contract for repairing/maintenance of furniture items in Department of Heavy Industry (as given in the enclosed sheet). Interested & qualified parties may offer their tender in sealed cover and drop it in the Tender Box kept in Room No.15, Udyog Bhavan, New Delhi on or before 3.30 p.m. on 08/08/2012. The tender will be opened at 4.00 p.m. on the same day in the presence of willing tenderers. The earnest money deposit of Rs.15,000/- (Rupees fifteen thousand only) in the form of DD/FDR in favour of DDO, Department of Heavy Industry, New Delhi may be enclosed with the quotations. The terms and conditions are as under:-

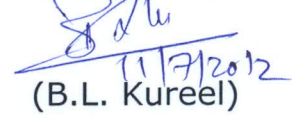
1. The contract will be initially for a period of one year which can be extended annually upto three years if the services provided by the firm are found satisfactory. However, the contract can be terminated by the competent authority in this Department at any time without assigning any reason.
2. The repair work of furniture items will be carried out on the basis of only written orders from this Department from time to time.
3. The firm will be required to depute atleast one carpenter to this Department on regular basis on all working days including Saturday from 9.00 AM to 6.00 PM and also on Sunday/Holiday if required who will report and mark their attendance to General Administration Section (Room No.15) daily.
4. The job(s) should be carried out on the same day to the satisfaction of the concerned officer(s). In case the jobs are not carried out to the satisfaction of the Department the contract will be terminated and the Security deposit would be forfeited.
5. Taxes, if any, may be quoted separately, failing which no amount towards any tax will be paid.
6. All payments by this Department shall be subject to TDS as applicable.


भजन लाल कुरील/B.L. KUREEL
अवर सचिव/Under Secretary
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Ministry of Heavy Industries & Public Enterprises
भारी उद्योग विभाग/Department of Heavy Industry
उद्योग भवन, नई दिल्ली
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-:2:-

7. Earnest money deposit of Rs.15,000/-shall be refunded/returned to the unsuccessful bidders at the earliest after finalization of bid process and within 30th day after the award of contract to successful bidder.
8. The successful contractor will have to deposit Rs.30,000/- (Rupees Thirty Thousand only) in advance as security deposit in the form of a DD/FDR for a period of not less than one and half years in favour of DDO, DHI to be retained during the currency of the contract.
9. If on award of contract, contractor fails to execute contract his security deposit will be forfeited.
10. Material to be supplied and/or to be used for repairing work shall be of standard quality and ISI standard wherever applicable.
11. The tenders without Earnest Money will not be entertained.

Yours faithfully,


11/7/2012
(B.L. Kureel)

Under Secretary to the Government of India

Encl: as above.


Copy to:

1. NIC for pasting the tender on the Government tender portal and official website of DHI.

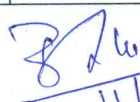
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भारत सरकार, नई दिल्ली
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List of items


S.No.	Description	Rate
1.	Steel Almirah	
2.	Replacement of Lock	
3.	Replacement of Handle	
4.	Replacement of Shelves	
5.	Opening of Almirah	
6.	Repair of Door	
7.	Providing of complete Lock system	
B)	Tables etc.	
1.	Replacement of multipurpose Lock	
2.	Replacement of Handle	
3.	Adjustment of Drawer	
4.	Opening of Drawer	
5.	Repair of Lock	
6.	Providing & Fixing of Complete Drawer Box	
7.	Providing & Fixing of New Drawer	
8.	Providing & fixing of Plastic Keyboard Tray	
9.	Providing & fixing of channels	
10.	Providing & fixing of Brass Nob	
19)	Acrylic Writing Desk	
C)	Steel Chair	
1.	Replacement of Seat	
2.	Replacement of Back	
3.	Replacement of Arms	
4.	Replacement of Rubber Shoes	
5.	Replacement of Rubber Caps	
6.	Painting of Steel Frame	
7.	Repair of Chair	
8.	Overhauling & Greasing	
9.	Replacement of Wheel of any brand chair	
10.	Replacement of Axle	
11.	Replacement of Spring	
12.	Painting of Chair	
13.	Welding (Per Point)	
14.	Replacement of Hydraulic Cylinder	
15.	Replacement of Base	
16.	Amaron Back Rest	
D)	Steel Filling Cabinet/book case	
1	Replacement of Lock	
2	Replacement of Handle	
3	Adjustment of Drawer	
4	Steel Boll	


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7	Repair of Lock	
8	Repair of Locking System	
10	Opening of Cabinet	
11	Providing & fixing of New Channel	
12	Providing & fixing of Push Button	
E)	Wooden Table made of teak wood and teak board	
	Officer's table (psf)	
	Computer table(psf)	
	Side table (psf)	
	Table Top Glass (per sq.ft.)	
F)	Door	
1	Replacement of Lock	
2	Replacement of Handle	
3	Providing & fixing of mortise locks ISI brand	
4	Opening of Lock	
5	Providing & fixing of door kabza	
6	Repair of Lock	
7	Replacement of Godrej Night Latch (Yale Lock) Per Piece.	
8	Replacement of defective Door Closer with new ISI mark door closure	
9	Repair of Door Closer	
10	Repair of Door	
11	Providing of duplicate Secret Lock Key	
G)	Painting of steel/wooden furniture/door	
1	Steel Almirah small (inside & outside with selected colour)	
2	Steel Almirah big (inside & outside with selected colour)	
3	Steel Table (Officer) psf.	
4	Steel Table (Clerk) psf.	
5	Steel Filling Cabinet (psf)	
6	Side Rack (big) (psf)	
7	Side Rack (small) (psf)	
8	Steel Book Case (psf)	
9	Oil Bound Painting (psf)	
10	Enamel Painting psf.	
11.	Painting of door psf.	
12.	Painting of wooden boxes psf.	

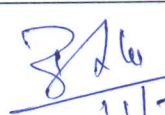

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H)	Other items per sq.ft.	
7)	Wooden Flooring (psf)	
8)	Wooden Paneling(psf)	
9)	Wooden Storage/cup board with teak wood & teak board (psf)	
13)	Replacement of looking mirror a) Wooden b) Wooden with towel rod/stand	
14)	Replacement of curtain rod (fancy) (per feet)	
15)	Wooden Partition(psf)	
16)	Aluminium Partition(psf)	
I)	Scratching & polishing of furniture with lacquer /melamine/Deco polish (per sq. ft.)	
1	Officer Table(psf)	
2	Clerk Table(psf)	
3	Computer Table(psf)	
4	Officer Visitor Chair (per chair)	
5	Partition Screen (psf)	
6	Side Rack (psf)	
7	Centre Table (psf)	
8	Almirah (psf)	
9	Mirror Stand (psf)	
10	Stool (psf)	
11	Conference Table(psf)	
12	Book Shelf(psf)	
13	Notice Board(psf)	
14	Partition etc. (psf)	
15	Sofa (per seat)	
16	Polish on any Furniture surface (per sq. feet)	
17.	Polishing of Brass Name Plate with Brasso	
j)	Complete Renovation including tapestry cloth (ranging between Rs. 180-200/- per mtr), Cotton, markeen, dori, spring, jute, tat, canvas, U-Foam labour etc. (Labour + Material)	
1.	Sofa seat	
2.	Revolving Chair	
3.	Visitor Chair	
4.	Computer Chair	
5.	Arm of Chair	
K)	Providing & Fixing of rubber cushion (ISI mark) for sofa and chairs.	
1.	21"x22"x4" (sofa seat)	
2.	18"x18"x2" (chair)	


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L)	Providing & fixing of loose covers along with material i.e. cloth (Bombay Dyeing), Stitching threads, labour charges.	
1.	Sofa seat	
2.	Revolving Chair	
3.	Visitor Chair	
4.	Computer Chair	
M)	Stitching of Curtain (Labour Charges) for the windows/doors	
1.	Plain Curtain	
2.	Pleated Curtain	
3.	Pleated Curtain with Lining	
4.	Providing & fixing of rings to curtains (per 100)	
5.	Providing of curtain cloth (per mtr)	
6.	Providing of imported velvet for officer sofa set (per mtr)	
N)	Misc. office use items	
1.	Providing & fixing of Name Plate Plastic Size: 12" x 4"	
2.	Supply of Name Plate Steel Size: 12" x 4"	
3.	Supply of Rubber Stamp (Ordinary)	
4.	Supply of Rubber Stamp (Self Inking)	
5.	Supply of Rubber Stamp (Compact-Prink quality)	
6.	Pouring of Ink in Rubber Stamp (Self Inking)	
7.	Pouring of Ink in Rubber Stamp (Compact Prink Quality)	
8.	Providing & fixing Glass Shelf for Set Top Box (per sq.ft)	
9.	Fixing of Photograph/Map etc.	
10.	Fixing of Wall Fan	
11.	Providing & fixing of Notice/ White Board (per sq.ft)	
12.	Providing & fixing of Vertical Blind (per strip)	
13.	Supply of Acrylic Sheet	
14.	Providing & fixing of Glass in Window (per sq.ft.)	
15.	Providing & fixing of Aluminum Grill (per sq.ft)	
16.	Providing & fixing of aluminium jali in the window (per sq.ft.)	
17.	Providing & fixing of Door Stoppers (Steel)	
18.	Providing & fixing of Door Stoppers (Brass)	
19.	Providing & fixing of Wooden Hot Case Stand	
20.	Providing of duplicate keys for almirah/door/table etc.	
	Taxes, if any-	

P/F = Providing and fixing


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