

. No. 16016/2/2015-GA
Government of India
Ministry of Heavy Industry & Public Enterprises
Department of Heavy Industry
G.A. Section

Udyog Bhawan, New Delhi.
Dated the 16th July, 2015.

To

Sub: Quotation for Annual Maintenance Contract for Computers, Laptops, Deskjet/Laserjet printers & UPSs.

Sir,

Department of Heavy Industry invites sealed quotations for Annual Maintenance Contract for the following items installed in this Department initially for one year and extendable for a period of 3 (three) years. The detail list of computers etc. is also enclosed as Annexure.


S. No.	Name of the item	Quantity
01	Computer	132
02	HP SERVER	01
03	Laserjet Printer	150
04	MFP	17
05	UPS 1K VA	170
06	Scanner	57
07	Laptop	19

2. The quotations in sealed covers should be submitted to the undersigned at Room No. 15, Udyog Bhawan, New Delhi before 3.30 P.M. on **24.07.2015** along with earnest money deposit of Rs. 5,000/- (Rs. Five Thousand only) in the form of a demand draft/ FDR in favour of DDO, Department of Heavy Industry. The tenders would be opened on the same day i.e. on **24.07.2015 at 4.00 pm** in the Room No. 15, Udyog Bhawan. The terms and conditions are as under:

a) The bidders may quote comprehensive/consolidated rates for AMC for 1 (one) year. The same may be extendable upto 3 years depending upon the quality and satisfactory service. Any tax chargeable may be indicated separately, failing which it will be presumed that the rates are inclusive of all applicable taxes.

b) The successful bidder will have to deposit Rs. 25,000/- (Rupees Twenty Thousand only) in advance as security deposit in the form of a DD/FDR in favour of DDO, Department of Heavy Industry, to be retained during the currency of the contract;

c) The bidder is required to submit his previous experience of at least two years and reference of satisfactory work performance from customers including at least three Govt. Departments and EMD of Rs. 10,000/- along with Bid/Quotation.


10/07/2015
अजय कुमार अजय कुमार GAUR
अधीन निरीक्षण/Under Secretary
भारी उद्योग एवं लघु उद्योग
Ministry of Heavy Industries & Public Enterprises
भारी उद्योग विभाग/Dept. of Heavy Industry
उद्योग भवन, नई दिल्ली
Udyog Bhawan, New Delhi

- d) The contract will be comprehensive and the contractor will be required to replace all defective parts including hard disc. The contractor would ensure that all the parts being replaced are new and genuine and of the same brand name/quality.
- e) The contractor will ensure that at least two qualified Engineers having 5 years experience are always available in the Department on all working days to attend to the complaints from the users.
- f) All the complaints should be attended to rectify faults within one hour from the time of receipt of the complaints. In case the machine is required to be taken to the workshop for any major repair, the machine would be taken with permission, got repaired and returned to the users in the Department within 24 hours from the time of the complaint. If there is any failure on the part of the contractor, he would be liable to penal charges @ Rs. 500 per day of delay which would be deducted from the bills of the firm.
- g) **This Department can award contract in full or in part.**
- h) The payment will be made on quarterly basis subject to satisfactory job.

Yours faithfully,



(Ajay Kumar Gaur)

Under Secretary to the Govt. of India

अजय कुमार गौर
अवर सचिव, उद्योग विभाग
भारी उद्योग, सार्वजनिक उद्योग मंत्रालय
Ministry of Heavy Industries & Public Enterprises
Official Deptt. of Heavy Industry
Udyog Bhawan, New Delhi

Copy to: NIC, DHI with the request to upload the tender on the official site of the DHI as well as GOI's tender portal.